



# Australian Fertiliser Services Association

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**EXECUTIVE OFFICER REPORT**  
**AFSA Western Australia Annual General Meeting**  
**12<sup>th</sup> March 2018**

**For Discussion at AGM**

- ✓ Succession for Western Australian committee
  - Why are new people not willing to take roles on the Committee?
  - What do we need to do?
  - How do we approach potential committee members?
  - *See attached document – Committee succession in WA for more info*
  
- ✓ Charter for State Committees
  - How can we draft a charter that will account for all of the different points of view – States and Board?
  - *Documents attached for discussion*
    - ? AFSA State Committee Paper – outlines reasons behind Charter development
    - ? Charter of State Committees – for discussion, with areas in **yellow** of particular interest
  
- ✓ Member Awards
  - Would you like to see 3 or 4 key member awards re-introduced back into National Conference?
  - Proposal is for states to nominate a candidate for each award annually to create some interest and “healthy competition” between members
  - What categories would you think appropriate?

**For Noting and information purposes only**

## **AFSA Communication Plan**

- ✓ Member updates
  - Any feedback would be appreciated to ensure these are meeting member requirements
  
- ✓ Website upgrade
  - This has begun recently, with planned release/changeover prior to AGM
  
- ✓ Fertiliser News
  - Next issue is due out in March 2018

- The news will be given a fresh new look in conjunction with the website upgrade to create a more professional “brand” for AFSA moving forward
  - Any feedback would be appreciated to ensure these are meeting member requirements
- ✓ Social Media
- Facebook currently has approx 182 followers as at end of February – please encourage others to like and follow this page

## **Membership and Collaboration**

- ✓ New Zealand Conference
- AFSA have a reciprocal arrangement with NZ, therefore we will be sending two members to 2018 conference (July)
  - Emma Holdsworth from WA has been approached, along with Sara Rogers from Tasmania – to be confirmed
- ✓ Industry engagement and contacts
- This is an area we aim to improve moving forward. Do you have any industry groups or contacts that would be useful for us to have a discussion with? Please let Krysteen know asap
- ✓ New WA members?
- Are there any businesses that we should be targeting for potential membership in WA?

## **What are other State Branches up to?**

- ✓ Tasmania
- Downtime at Fert depots has been a concern, therefore a register being compiled from information gathered by members. December 2017 was end date – waiting on info to be gathered
- ✓ Victoria
- AGM being held in Dunkeld in August
- ✓ South Australia
- Conference and AGM held in February in Adelaide
- ✓ New South Wales
- Planning underway with Fertiliser Australia for National Conference in October (9-11<sup>th</sup>)

## **Board Activities**

In February, the AFSA Board held a Corporate Governance training day, followed by a half day session on “Actioning our Strategic Plan”

- ✓ Attendees were:
- Amy Wyer (first year AFSA Board member - NSW)

- Shane Dellavedova (first year AFSA Board member - Vic)
- Wendy Rowsell (second year AFSA Board member - Vic)
- Noel Squires (first year AFSA Board member- Vic)
- Andrew Chivell (Vic)
- Richard Bailey (WA)
- Stephen Button (SA)
- Sue Humphrys (SA)
- Heath Boseley (SA)
- Mark Rivett (Chair of SA Branch)
- Emma Holdsworth (WA)
- Sara Rogers (Tas)
- Don Carter (Vic – recently retired Board Member)
- Craig Swan (AFSA Board Chair – in second and final year of term)
- Neil Henry (Company Secretary – Vic)
- Kim Bailey (AFSA Board member, in final year of term – WA)
- John Harrison (AFSA Board member in final year of term, NSW)

#### Corporate Governance training

- Delivered by Alexandria Cannon from BizBuild through Leaders SA
- Full day from 8.30 – 4pm at the Arkaba Hotel on 14<sup>th</sup> February
- Purpose of the day – to up skill AFSA members to give them knowledge and confidence in taking on Board, State and other community roles. Includes induction of existing Board members.
- *See attached document – AFSA key documents for Boards*

#### Actioning the Strategic Plan

- Being delivered by Ali Uren from Kiikstart through Leaders SA
- Purpose of the session - Implementation of the Plan. Three key actions were identified prior to the session that AFSA wants to achieve moving forward and we looked at getting them achieved
- Attendees were split into groups and are now working further on the below priorities:
  - ✗ Priority 1 for Governance – Developing and implementing a succession plan
  - ✗ Priority 1 for Membership – Providing value adding services for members (*incl Richard Bailey*)
  - ✗ Priority 1 for Industry Stewardship – Advocating to key community groups to create awareness of and build support for AGSA and its programs (*incl Kim Bailey, Emma Holdsworth*)

#### **Other Information**

##### ✓ Policies Update

- Have loaded all approved policies to Microsoft Office 365 for access by all Board members. If you wish to view this please contact Krysteen for the link, some are however, available on the website.
- Policies also available on website in relation to AFSA Board and the management of AFSA in general

