

AFSA BOARD INDUCTION PROGRAM

OUTLINE 2014

TOPIC	WHO TO PREPARE / PRESENT	DETAILS OF MATTERS TO BE COVERED	DOCUMENTS TO BE PROVIDED
Current structure of Board and its Committees 1 hour	<ul style="list-style-type: none"> • Board Chair • Individual Directors 	<ul style="list-style-type: none"> • Roles and responsibilities • Board skills/Director bios • Structure and timing of Board and Committee Meetings/Agendas • Expectations - • Time and Commitment • Confidentiality 	<ul style="list-style-type: none"> • Board Structure Diagram • Director Bios
Corporate Governance Standards and Policies 1 hour	<ul style="list-style-type: none"> • The Company Legal Adviser • Chair of Governance Committee 	<ul style="list-style-type: none"> • The Board at law • Constitution overview • ASX Guidelines • Board Charter • Charter of Committees • Code of conduct • Reporting regime • Policy Development • Board Performance Management 	<ul style="list-style-type: none"> • Constitution • ASX Guidelines • Board Charter • Charter of the Committees of the Board • Code of Conduct
Operating Environment of the Company / Key issues and relationships 30 mins	<ul style="list-style-type: none"> • Board Chair • Executive Officer, Fertilizer Australia 	<ul style="list-style-type: none"> • Relationship with Fertilizer Australia • Current issues • Advisory/other Groups • AFSA events calendar 	

<p>Financial Position of the Company and management of risk</p> <p>15 mins</p>	<ul style="list-style-type: none"> • Company Secretary 	<ul style="list-style-type: none"> • Overview of the finances • Plans for expenditure 2014/15 • Risk management measures in place in the company 	<ul style="list-style-type: none"> • 2014/15 Budget • Audit 2013/14
<p>Current structure of Company - How things work at present where we are heading</p> <p>30 mins</p>	<ul style="list-style-type: none"> • Board Chair • Exec. Officer Fertilizer Australia 	<ul style="list-style-type: none"> • Roles of paid service providers • Remuneration Policy and review process • Where we are heading 	
<p>Strategic Plan / Annual Operating Plan</p> <p>15 mins</p>	<ul style="list-style-type: none"> • Board Chair 	<ul style="list-style-type: none"> • Strategic priorities and direction 	<ul style="list-style-type: none"> • Strategic Plan 2010-2014 • Annual Operating Plan 2014/15

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Draft Agenda

8.30 – 9.30	<p>Current structure of Board and its Committees</p> <ul style="list-style-type: none"> • Board Chair • Individual Directors 	<ul style="list-style-type: none"> • Roles and responsibilities • Board skills/Director bios • Structure and timing of Board and Committee Meetings • Agendas • Expectations - • Time and Commitment • Confidentiality
9.30 -10.30	<p>Corporate Governance Standards and Policies</p> <ul style="list-style-type: none"> • The Company Legal Adviser • Chair of Governance Committee 	<ul style="list-style-type: none"> • The Board at law • Constitution overview • ASX Guidelines • Board Charter • Charter of Committees • Code of conduct • Reporting regime • Policy Development • Management
Tea Break		
11.00-11.30	<p>Operating Environment of the Company / Key issues and relationships</p> <ul style="list-style-type: none"> • Board Chair • Executive Officer, Fertilizer Australia 	<ul style="list-style-type: none"> • Relationship with Fertilizer Australia • Current issues • Advisory/other Groups • AFSA events calendar

Board Performance

11.30 – 11.45	Financial Position of the Company and management of risk <ul style="list-style-type: none"> • Company Secretary 	<ul style="list-style-type: none"> • Overview of the finances • Plans for expenditure 2014/15 • Risk management measures in place in the company
11.45 - 12.15	Current structure of Company - How things work at present where we are heading <ul style="list-style-type: none"> • Board Chair • Exec. Officer Fertilizer Australia 	<ul style="list-style-type: none"> • Roles of paid service providers • Who is paid what and the review processes • heading <p style="text-align: right;">Where we are</p>
12.15 - 12.30	Strategic Plan / Annual Operating Plan <ul style="list-style-type: none"> • Board Chair <p>Wrap up - Board Chair</p>	<ul style="list-style-type: none"> • Strategic priorities and direction • Updating the strategic plan • Further learning about the role of Director
12.30	Close	