

**AUSTRALIAN FERTILISER SERVICES ASSOCIATION LTD.**  
**NATIONAL BOARD MEETING**  
**held at RACV Torquay Resort, 1 Great Ocean Road, Torquay on Thursday 14<sup>th</sup> September**  
**commencing at 4.45pm.**

Chairman Craig Swan welcomed everyone in attendance –

Kim Bailey, John Harrison, Shane Dellavedova, Wendy Rowsell, Noel Squires,  
Amy Wyer, Krysteen McElroy and Neil Henry.

**APOLOGIES** – Dean Brooks (NZ), John Schultz (NZ).

**CONFLICT OF INTEREST** – C. Swan asked all Directors if there is any item on the agenda where you may have a conflict of interest. Response – Nil.

**NOMINATION FOR CHAIRMAN –**

J. Harrison Moved Seconded W. Rowsell C. Swan be appointed Chairman for 2017/2018 year.

**NOMINATION FOR DEPUTY CHAIRMAN –**

C. Swan advised that he will not be accepting appointment of Chairman for 2018/2019 year, consequently the Deputy Chairman appointment will be expected to be the next Chairman.

This position was left open.

**APPOINTMENT OF COMPANY SECRETARY –**

J. Harrison Moved Seconded K. Bailey, N. Henry be appointed Company Secretary for the 2017/2018 year.

**APPOINTMENT OF FERTILISER NEWS EDITOR -**

J. Harrison Moved Seconded K. Bailey, K. McElroy be appointed Editor for the 2017/2018 year.

**APPOINTMENT OF ASSOCIATION AUDITOR & SIGNATORIES –**

J. Harrison Moved Seconded W. Rowsell that G.J. Waters & Associates of Hamilton be appointed Association Accountants and McLaren Hunt of Warrnambool be appointed Association Auditors and the Bank Account signatories be any one of the Chairman, Secretary.

**APPOINTMENT OF SUB COMMITTEE CHAIRPERSONS-**

**Chairperson**

Governance - J. Harrison  
Membership Services  
Communications &  
Engagement - W. Rowsell

**Sub Committee Members**

All Directors  
  
A. Wyer, Sara Rogers

Industry Stewardship - K. Bailey  
Fertiliser Australia Board  
Fertcare Management Committee

S. Dellavedova, N. Squires  
C. Swan  
C. Swan, S. Dellavedova

J. Harrison Moved Seconded N. Squires all nominees were duly elected.

## **GENERAL BUSINESS -**

### **Review Corporate Membership.**

It was agreed by all in attendance that this Review be the responsibility of the Membership Services, Communications & Engagement Sub Committee.

#### **ACTION LIST ONE - W. Rowsell, A. Wyer, S. Rogers.**

### **Levy Tonnage Concept.**

J. Harrison Moved Seconded N. Squires the AFSA Board is not in a position to act upon this proposal. The concept be placed on the table for twelve months.

### **Spreader Driver Training.**

W. Rowsell Moved Seconded K. Bailey the Board enquire regarding gaining a local Off Road Driving Officer to conduct these types of Driving Training Workshops.

#### **ACTION LIST TWO - All Board Members.**

### **Fertiliser Blending Policy.**

All in attendance agreed the Industry Stewardship Sub Committee review the existing Policy.

#### **ACTION LIST THREE - K. Bailey, S. Dellavedova, N. Squires.**

### **AFSA/FA Services Agreement.**

J. Harrison Moved Seconded S. Dellavedova the Services Agreement be signed by C. Swan.

#### **ACTION LIST FOUR - C. Swan, N. Henry, N. Drew.**

### **Youth Exchange Programme AFSA/NZGFA.**

Discussion transpired on the development and benefits of this type of Programme for younger Association Members in New Zealand and Australia. The Board decided that C. Swan and K. McElroy explore the options in developing a Youth Exchange Programme.

#### **ACTION LIST FIVE - C. Swan, K. McElroy.**

### **2018 AFSA/FA Conference - Canberra.**

Discussion transpired on the benefits of inviting Longerenong College students to

attend the 2018 Conference in Canberra. The Board decided to table this option and discuss it at a later Board Meeting.

**ACTION LIST SIX - C. Swan, N. Henry.**

**WHS Monitor Programme.**

Discussion transpired on the Promotion and Ownership of the WHS Programme. A. Wyer advised that R. Abbott and herself would have a meeting with WHS Monitor representatives to discuss both these topics and the formulation of an Agreement between AFSA and WHS Monitor.

**ACTION LIST SEVEN - A. Wyer, R. Abbott, K. McElroy.**

**New Zealand Leadership Programme.**

At yesterday's Members Forum Dean Brooks (NZ) advised that their Association has a Leadership Programme which has been operating for the past few years. Perhaps AFSA could look at the material in this Programme to assist in developing a similar Programme in Australia. The Board decided the Chairman, Executive Officer and the Secretary make enquiries regarding this suggestion.

**ACTION LIST EIGHT - C. Swan, K. McElroy, N. Henry.**

**NEXT BOARD MEETINGS -**

It was requested the Chairman and Secretary circulate suggested dates and locations to all Directors.

**ACTION LIST NINE - C. Swan, N. Henry.**

**MEETING CLOSED** 5.40pm.

**FOOTNOTE -**

**MEETING DATES**

<b>Monday 23<sup>rd</sup> October, 2017</b>	<b>-</b>	<b>Go to Meeting.</b>
<b>Monday 13<sup>th</sup> November, 2017</b>	<b>-</b>	<b>Face to Face - Melbourne.</b>
<b>Monday 12<sup>th</sup> February, 2018</b>	<b>-</b>	<b>Go to Meeting.</b>
<b>Monday 9<sup>th</sup> April, 2018</b>	<b>-</b>	<b>Go to Meeting.</b>
<b>Monday 7<sup>th</sup> May, 2018</b>	<b>-</b>	<b>Go to Meeting.</b>
<b>Friday 15<sup>th</sup> June, 2018</b>	<b>-</b>	<b>Face to Face - Melbourne.</b>